

Cookies Statement

Doc No.: FST/DP/011



This cookies statement applies to the First Step Trust website, which can be found at <https://www.firststeptrust.org.uk/>. This website is run by First Step Trust Charity Ltd.

1. What are cookies?

Cookies are text files that are stored on your web browser by a website's server. Each cookie is unique to your browser and will contain some anonymous information such as a unique identifier and the website domain name.

This information is sent back to the server each time your browser requests a page from it. This enables the website server to identify and track your web browser via your unique, anonymous, identifier.

2. Are there different types of cookies?

First Step Trust uses cookies that fall into these three categories. These cookies may be created by First Step Trust's website, or by third-party services that First Step Trust uses, to enable its website to be run effectively.

- **Necessary cookies:** Necessary cookies are essential to the running of a website. Without these cookies, it is not possible for the site to function properly. For example, necessary cookies allow you browse or allow you to log in to secure areas of a website.
- **Functional cookies:** Functional cookies enable a website to operate in line with the choices you make. For example, they allow the website to remember how you may have previously customised the site for future visits or ensure that you stay logged in when you return to the site in the future.
- **Analytical cookies:** Analytical cookies allow the website owner, and any approved third-party services, to collect data on how visitors use that website. For example, analytical cookies can show information on how many visitors a page on the website has had. These cookies do not contain any personal information and are used to help improve your experience on a website.

3. Can I be identified from my cookies?

Any information that is collected by First Step Trust via cookies is processed in a way which does not, and cannot, identify an individual person. We do not make any attempt to find out the identities of those visiting the First Step Trust website.

If we do want to collect personally identifiable information through our website, we will be up front about this (for example, when requesting your contact details to process an enquiry). We will make it clear when we collect personal information and will explain what we intend to do with that personal information in our privacy notice.

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4. Are cookies compulsory?

Necessary cookies are essential to the running of our website and are exempt from the requirement of consent as per the GDPR and PECR.

Functional and analytical cookies are all optional, and we will only store these cookies on your browser where we have received your freely given, specific, informed, and unambiguous consent.

5. How can I opt-out of, or delete, the cookies on my browser?

After you have set your initial preference for cookies on the First Step Trust website, you can manage your consent and clear your cookies via your browser by clicking the padlock button beside the web address.

6. Contact

If you have any questions about this cookies statement or of our treatment of your personal data, please email privacy@firststeptrust.org.uk or write to:

Data Protection Officer

First Step Trust
Unit 9 Kingside Business Park
Ruston Road
London
SE18 5BX
Data Controller

First Step Trust's data protection registration number is Z8847713.